

Vehicle Views

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Special Edition

June 2005

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Nashville—the only Music City

The FEDFLEET organization, GSA's Office of Governmentwide Policy, and the GSA Fleet Program welcome you to Nashville, Tennessee and FedFleet 2005. The FedFleet 2005 Planning Committee has worked very hard to make this year's event an exceptional training experience and an excellent value for your travel and training funds. Our agenda has over 45 breakout sessions, six general sessions, and an exhibit hall with over 350 vendor booths. FedFleet 2005 also incorporates Federal Vehicle Standards Conference sessions into the agenda, as well as a ride and drive event specifically dedicated to hybrid vehicles, neighborhood electric vehicles, and energy conservation. We hope that you will take advantage of the many educational and networking opportunities over the next few days and thoroughly enjoy your stay at the Gaylord Opryland Hotel. Please do not hesitate to contact any of the FedFleet 2005 workers if you have any concerns or questions.

And now, a little about this great city:

From orchids to orchestras, Nashville's uniquely diverse musical scene, geographic beauty, cultural artistry and vibrant, come-alive history make Music City a must-see addition to any itinerary.

Centrally located in Middle Tennessee and strategically nestled at the intersection of three major interstate highways, Tennessee's capitol city vibrates with a pulse

like nowhere else in the world. Whether you're staying for a week or a weekend, plan to pack for days chock-full of endless delight and surprise.

Nashville is a city with a foundation built on 200 years of musical roots. Today those roots have grown firmly into a platform from which the city heralds its signature product. Not surprisingly, the heartbeat of Music City is driven by music – from country to classical and all points between. Nashville is home to many superstars in the realms of country, pop, jazz, blues and bluegrass. Tourists flock from all over the globe to visit fabled Music Row, the business center of the music industry, or any of the other places in Nashville where music of all kinds lives and breathes.

Many enticing stops, musical and otherwise, await you in Music City. You won't want to miss the spectacular Country Music Hall of Fame and the world-class Frist Center for the Visual Arts. In a facility the size of a full city block, the Hall of Fame unearths the colorful roots of country music, traces the amazing careers of both legends and superstars, and offers many interactive opportunities for visitors to learn about country music and how it's created. At the Frist Center, renowned artists' works from prestigious national and international galleries are on loan for off-the-street observers as well as cultured art enthusiasts to appreciate. The Frist also offers live

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FEDFLEET 2005 from page 1

musical events, across a wide spectrum of styles, on certain nights throughout the year. Both attractions bring a fresh look to our revitalized downtown and showcase the diversity of Nashville's arts. These two destinations, along with our critically acclaimed symphony, ballet, opera and theater companies, continue to broaden the definitions of Nashville as Music City.

While here, you also won't want to pass up the opportunity to take in the Grand Ole Opry, the world's longest running live radio show. Since its debut 79 years ago, the Opry's popularity continues to grow. For 31 years the world's premier ongoing country music program was staged at

the Ryman Auditorium, a historic downtown site dubbed "the Mother Church of Country Music" because of its roots as a tabernacle. But since the 1970s, the Opry has called the larger 4,400-seat Grand Ole Opry House, just a few miles northeast of downtown, home. The Opry continues to be the epicenter of country music and is known worldwide for its place in the hearts of millions of dedicated fans who continue to enjoy the weekly program on radio and television.

For the shopping aficionado, nothing says "shoppertainment" better than Opry Mills, a sprawling retail, dining and entertainment complex adjacent to the Grand Ole Opry House where your group can shop all day and enjoy more than 200 stores under the year-

round comfort and convenience of one completely enclosed facility. The ultimate, distinctly Nashville shopping adventure awaits you at Opry Mills!

Proving that a city can be both regal and engaging, Nashville promises to deliver all the amenities of a cosmopolitan city with the convenience and feel of a small town. Come discover for yourself all the treasures of Music City—the only Music City. ■



Howdy FedFleet 2005 Participants:

It is with great pleasure that I welcome y'all to **FedFleet 2005**, the fifth National Federal Fleet Manager Workshop and Information Fair. My office is pleased to sponsor this year's event with the Federal Fleet Policy Council (FedFleet) and GSA Fleet. We are very happy to have you join us in the Music City! You have a busy week ahead of you with six general sessions, 40+ workshop training sessions, a networking reception, and a considerable amount of exhibit hall time. For the first time, GSA has included the previous Federal Vehicle Standards Conference workshop sessions and vendor presentations into **FedFleet 2005**. All the information you are looking for as a Federal fleet professional can be found at **FedFleet 2005**!

This is a very significant time for all of us in the Federal fleet community. Federal fleet management is a priority of the Office of Management and Budget as they move towards a more evaluation and compliance oriented management agenda. The *Fleet Review Initiative* is a major focus of **FedFleet 2005**. It is the ideal venue to familiarize you with the recommendations of the *Fleet Review Initiative*. The agenda has been planned to help you prepare for improving the management and operation of the

Federal fleet. With the Federal fleet receiving more visibility, let's use this to our advantage. We can use our expertise and experience to correct longstanding problems. We have the unique opportunity to enact major and beneficial change. This will create a more positive, efficient, and effective Federal fleet environment as well as impact the overall performance of the Federal government.

Be sure to visit with all of the exhibitors to discuss the challenges you face and how they can provide the assistance you need. We appreciate the support and participation of our exhibitors. Take advantage of all **FedFleet 2005** offers you over the next three days. I hope you learn a lot, meet many new associates, have a lot of fun, and return to work with a fresh perspective and ready to implement change.

Enjoy your stay and experience some of the warmth and charm Nashville has to offer. **FedFleet 2005** and Nashville is where your dreams become reality for honky tonk fleet professionals like us! Enjoy!

Best regards,

Russ H. Pentz

Russ H. Pentz
Director
Vehicle Management Policy Division
GSA, Office of Governmentwide Policy



Greetings FedFleet 2005 Attendees:

On behalf of the National FedFleet Steering Committee, I welcome you to FedFleet 2005 here in the friendly city of Nashville. Along with our partners, GSA FLEET and the GSA Vehicle Management Policy Division, we feel we have developed a comprehensive program of workshops and exhibits which offer something of interest for all of you.

Some of you may remember our first FedFleet conference in 1998 where we had a "sellout" crowd of over 300 attendees. We felt it was quite a feat to gather that many Federal fleet managers in one place. Contrast that with last years conference where we had over 1,300 attendees, and the growth of our organization is evident. However, while increasing the number of attendees each year is desirable, we need to foster greater local participation nationwide. To this end, we have, to date, established nine local FedFleet chapters nationwide with plans to expand further. These chapters serve as conduits for information to flow from them to the national chapter and allow us to communicate to you the latest developments concerning your fleets. Your participation in local chapters will ensure that your concerns and opinions will have a voice and your mutual experiences will be shared to solve common problems. To find out more about the local chapters or to discuss establishing a new chapter, stop by the FedFleet booth in the exhibit area and we will be happy to answer any questions you may have.

Once again, welcome and we hope you enjoy the conference.

John Hughes

John Hughes
Chair, National FedFleet
Steering Committee



Dear FedFleet 2005 Participants:

Welcome to Nashville and FedFleet 2005! GSA Fleet is very proud to be a sponsor of this event. FedFleet is a wonderful opportunity for you to learn and network with other fleet managers and vendors. Enjoy your week. Relax, have fun, and take advantage of the time you have with your peers in the Federal fleet community. If you have a policy, acquisition, or leasing matter you'd like to discuss please stop by the GSA booth (#538). One of our associates will be happy to assist you.

Drive safely and buckle up!

Sincerely:

William F. Webster

William F. Webster
Director, GSA Fleet





The Winner of the 2005 EPA Act Award: Rickey Matheny

Rickey Matheny is this year's winner of the Annual Alternative Fuels, Conservation, and Awareness Award. Mr. Matheny, is responsible for the leadership role of vehicle fleet management of eighteen vehicle dispatchers/managers and assigning vehicles to over 1300 employees at the Environmental Protection Agency (EPA) Region 5, which provides services to six states. In this supervising position he is responsible for selecting and monitoring vehicle acquisitions and replacement vehicles; monitoring accidents claims, and maintenance and repair issues; and providing the region with an operational analysis cost for the upcoming fiscal year. He coordinates the movement of 96 vehicles as customer-reserved-transportation travel inside and outside the Chicago facility from across country.

He is also responsible for monitoring and ensuring EPA compliance with Executive Order (E.O.) 13149 and the Energy Policy Act of 1992. Mr. Matheny reviews monthly E85 usage and regular petroleum consumption prepared

by dispatchers and managers. With 11 Chicago area locations and 11 statewide public E85 fuel stations he developed guidelines for using the resources available on a daily basis, which will allow for a more effective and efficient green fleet.

Mr. Matheny, in four years converted 82 vehicles to alternative fuel vehicles (AFVs) and now with a vehicle fleet of 96 AFVs has accomplished the goal of being in compliance with E.O. 13149. Region 5, led the way in ethanol usage with a fleet of 96 vehicles using 70 percent petroleum consumption and 30 percent ethanol for FY 2004. Mr. Matheny and his team are dedicated to the commitment of the E.O. 13149 reduction of petroleum consumption by giving incentives to employees to reach the goal of 50 percent for fiscal year 2005. ■

From the West Coast

By Nate Reed, West Coast Representative,
Federal Vehicle Policy Division, Office of Governmentwide Policy,
U.S. General Services Administration

As we continue our grassroots efforts to build partnerships throughout the Federal community, and with other public and private sector fleet organizations, we are proud to inform you that we have added a ninth local FedFleet chapter that was established in Saint Louis, MO, on November 4, 2004.

We thank all of our dedicated local FedFleet chapter members who have helped us in our grassroot efforts to improve Federal fleet policy, through participation, collaboration and overall sharing of information with us during the past year. We believe that we are moving in the right direction that will result in much improved relationships in the Federal fleet community which will profoundly impact the overall Federal fleet policy decision-making process.

I know many of you feel that we should let bygones be bygones. But after working with some people for a number of years, we sometimes reflect back on past years (especially those of us who are moving on in years). So in reflecting back (rear viewing) on past years, my thoughts go back to two former GSA Associates. Some of you have known them for many years, they have moved into retirement (morning and afternoon naps), William "Bill" Rivers and John "Q-Man" Adams. This is the second National FedFleet Workshop since Bill departed in January 2004 and the first since Q-Man departed in January 2005. I don't know how everyone else feels, but believe me, we in the Office of Governmentwide Policy, Vehicle Management Policy Division miss

these two individuals' presences from time to time. They were very knowledgeable individuals regarding Federal fleet management policy issues.

Now it is time for our FedFleet 2005 Workshop and Information Fair; my how time flies by when you're having fun. It's hard to believe that a whole year has passed since we held our 2004 FedFleet in beautiful New York City.

From all of the local FedFleet chapters: Golden Gate, Puget Sound, Greater Columbia River, Fairbanks, Anchorage, Salt Lake City, Boise, Kansas City and St. Louis, welcome to FedFleet 2005 Workshop and Information Fair. ■

Vans Available to Transport Persons with Physical Disabilities

GSA Automotive would like to announce the award of two contracts covering vans equipped to transport persons with physical disabilities. These vans include General Motors and Ford chassis' that meet specifications for Standard Item 24 of Federal Standard 307AH, and will be modified to provide wheelchair lifts and wheelchair tie-downs with various seating configurations.

Due to the unique nature of these vehicles, customer agencies do not have the ability to use AutoChoice to place orders. Requisitioners must submit a paper GSA Form 1781 –

Motor Vehicle Requisition. In box 5, customers must indicate which contractor they prefer in addition to the seating configuration desired. If this information cannot fit into the space allowed, an addendum may be submitted with the Requisition to indicate contractor, engine and seating configuration preferences. A GSA Form 1781 – Motor Vehicle Requisition, can be downloaded at www.gsa.gov/forms.

Completed 1781s may be faxed to (703) 305-3034 or mailed to the following address:

U.S. General Services Administration
Attn: Light Vehicles Division

1901 S. Bell St., Suite 600
Arlington, VA 22202

We thank you for your continued business with GSA Automotive and are excited about this program designed for you, our customers. Please contact GSA Automotive Customer CARE @ www.gsa.gov/automotive or call on 703-605-CARS (2277) to obtain more information including seating configurations and available optional equipment.

In addition to the dedicated transport vans on these two contracts, all of our buses on AutoChoice have the option of wheelchair lifts and multiple wheelchair tie-down positions. For pricing and option information on buses under contract, check www.autochoice.gsa.gov or contact Customer CARE on (703) 605-CARS (2277). ■

Federal Fleet Report Now Available

The fiscal year 2004 Federal Fleet Report is now available at the General Services Administration's Internet website at www.gsa.gov/policy. The Report is produced by GSA's Office of Governmentwide Policy, Vehicle Management Policy Division.

This year marks the first major revision of the Report since it was re-formatted in 1998 to take advantage of graphical pie and bar charts to represent the detailed tabular data. The Report is now designed to provide a more realistic view of the Federal motor vehicle fleet, sorting vehicles into either passenger-carrying or truck categories. We have also re-designed the Report's charts and graphs to provide a better representation of trend data. Lastly, we have added vehicle categories for passenger vans and sport utility vehicles, and are including special purpose vehicles in their respective vehicle and weight categories (special purpose vehicles were previously excluded from the Report.).

Of special note is the Report's re-designed executive summary. The summary provides an overall view of the Federal motor vehicle fleet leaving the details of vehicle ownership and source to other sections within the Report. Within the executive summary, there are 5-year trends on

motor vehicle inventory, acquisitions, miles traveled, fuel consumed, and operating costs. These trend charts show where the Federal fleet has come from, gives indications of where the fleet is headed, and indicates areas of interest for planning purposes.

Overall, we believe you will be very satisfied with our Report. Please let us know if you have any questions or comments concerning the Report's content or data. We can also email you copies of the Report if the Internet is not available to you. All questions and correspondence should be directed to:

Michael Moses
GSA, Office of Governmentwide Policy
(202) 501-2507
mike.moses@gsa.gov

The Federal Automotive Statistical Tool (FAST) is a joint endeavor by the General Services Administration, the Department of Energy, and the Energy Information Administration. FAST captures data provided by all government agencies for the Federal Fleet Report; and the Department of Energy mandates involving alternative fuel vehicles, petroleum and alternative fuel consumption, and vehicle location.

Don't forget to attend the FAST training sessions at FedFleet 2005 to get the latest information on system changes and enhancements. This is also the venue for asking questions. The FAST workshop sessions will be held on Tuesday, June 7th at 2:00 pm and 3:30 pm. ■

FMR 102-34, Motor Vehicle Management Update

GSA, Office of Governmentwide Policy, Vehicle Management Policy Division plans to publish an amendment to the Federal Management Regulation (FMR) 102-34—Motor Vehicle Management, later this summer. The amendment will include changes to the regulation that have been planned for some time and in some cases are already being put into practice, but have not been formally codified in FMR 102-34. For example, the requirements to obtain Government license plates from

UNICOR, Federal Prison Industries and the corresponding elimination of the requirement for Federal agencies, operating vehicles primarily in the District of Columbia (DC), to obtain US Government tags from the DC Department of Motor Vehicles, have already been implemented. The upcoming regulatory amendment codifies these requirements. Furthermore, the proposed amendment puts into regulatory form the reporting requirement, which has been observed for several years of reporting governmentwide vehicle

information to GSA via the FAST system. We also plan to publish in this regulatory amendment the requirement stemming from the Fleet Review Initiative (FRI) that agencies implement a vehicle management information system. Other vehicle management recommendations from the FRI may be later published as regulatory requirements after we have completed our discussions with the Office of Management and Budget on those proposed requirements. However, because we know the other recommendations in the FRI are best practices for vehicle management, Federal agencies should feel free to implement them even though they are not yet codified in FMR 102-34. ■

Look At the New Schedule Offerings GSA Automotive Has Made So Far in FY05

GSA Automotive has made new contract offerings under Federal Supply Schedule 23V, Vehicular Multiple Award, since the start of FY05. These offerings for the Special Item Numbers (SINs) include:

- Enclosed Concession Trailers, Mobile Shell Sound Stage Trailers, Dry Cargo, Van Trailers, Lowbed Trailer and Platform
 - Trailers – SIN 023-101
- Fire Fighting Vehicles and Accessories - SIN 618-01
 - Custom Specialty Vehicles
 - Mobile Emergency Response Units
 - Aircraft Rescue Fire Fighting Vehicles
- Low Speed Vehicles, Gas and Electric category – SIN 023-LSV
 - Low Speed Vehicles
- New Technologies – SIN 272-105
 - Vehicle Filters (cars and trucks)
- Spare Parts - SIN 271-108
 - “G” Fuel Filters
- Woodchipping/Shredders, Stump Removal and Tub Grinding Equipment – SIN 271-105
 - Tree Saws

For additional information on these items or any of our other items under GSA Automotive Schedule 23V- Vehicular Multiple Award, Schedule 26I –Tires, New Tires and Retread Services, or 751 – Commercial Leasing of Sedans and Light Trucks, visit GSA’s Schedules E-Library at www.gsaelibrary@gsa.gov or contact the Automotive Center’s Customer CARE line on 703-605-CARS (2277) or on-line at www.gsa.gov/automotive. ■

Federal Motor Vehicle Regulations

Regulation

41CFR101-26.501: Purchase of New Motor Vehicles

41CFR101-26.501-1: General

41CFR101-26.501-2: Standardized buying programs

41CFR101-26.501-3: Consolidated purchase program

41CFR101-26.501-4: Submission of orders

41CFR101-26.501-5: Procurement time schedules

41CFR101-26.501-6: Forms used in connection with delivery of vehicles

41CFR101-26.501-7: Sale of vehicles

41CFR101-26.501-9: Centralized motor vehicle leasing program

41CFR101-39.000 – 4901: Interagency Fleet Management Systems

41CFR101-45.309-12: Vehicle reconditioning

41CFR 101-45.309-13: All terrain vehicles

41CFR102-5.5-120: Home-To-Work Transportation

41CFR102-34.5-355: Motor Vehicle Management

How to Access the Above Regulations on the Web

Enter: <http://www.access.gpo.gov/nara/cfr/cfr-table-search.html#page1>

Scroll down to Title 41 and click on July 1, 2004

For 41CFR101 regulations, scroll down to and click on Parts 101-1—101-99; for 41CFR102 regulations, scroll down to and click on Parts 102-1—105-999

Click on the Part to be accessed; e.g., 101-39, or 102-34

Click on the TXT or PDF Subpart or Section icon to be accessed ■

2005 FedFleet Planning Committee



Picture clockwise from top left are: Renee Johnson, Tabitha Dove, Michael Hopkins, Gary Lind, Martha Kobliska, John Hughes, Christina Hastings, Dave Eckberg, Marcerto Barr, and Michael Moses.

The Fleet Review Initiative

In April 2002, the Office of Management and Budget (OMB) asked the head of each agency to review their fleet management operations. The Federal fleet community listened and has been eagerly working on improving the management and use of the Federal motor vehicle fleet. The Federal Fleet Policy Council and the GSA, Office of Governmentwide Policy (OGP) coordinating with OMB developed recommendations for improving the management and operations of the Federal fleet. Agencies have embraced these recommendations and have included them in their management agendas.

GSA, OGP will continue to pursue publishing the recommendations in 41 CFR 102-34, Motor Vehicle Management to codify the initiatives. We will also issue advisory bulletins to give you the information you need to incorporate these into your management agendas. Agency meetings with OGP are currently being scheduled which gives you a voice about fleet issues you are concerned about. As a result of the Fleet Review Initiative, OGP has also contracted for the development of a Federal Fleet Management Desk Reference Guide and a Training Plan for Federal Fleet Managers.

The Federal Automotive Statistical Tool (FAST) has been updated to include the OMB, A-11 budget data call to consolidate all the fleet reporting requirements into one

system. FAST will also be updated to capture information on your agency and activities you are pursuing to improve the management and use of your fleet. FAST will enable OGP to capture the data required to analyze your fleet and offer recommendations for improved management.

Stay tuned to www.gsa.gov/vehcilepolicy for updates on the Fleet Review Initiative.

While at FedFleet 2005 be sure to attend the following sessions to help you implement the recommendations of the Fleet Review Initiative:

- Finance & Costing Strategies
- Activity-Based Costing for Fleet Managers
- Basic Fleet Management
- Fleet Management Review Initiative
- Determining the Optimum Mix for Fleet/Vehicle Allocation Methodology
- Safety and Accident Management
- The Art of Data Analysis

For additional information, please contact Connie Aaron, Program Manager, at connie.aaron@gsa.gov or 202-208-7634.

A photograph of the Nashville skyline at night, featuring the AT&T Building and other illuminated skyscrapers along the riverfront. The lights of the city are reflected in the water.

Welcome to Nashville

Get It While It's HOT!

Plan Ahead Before "OLD MAN" Winter Sets In

The GSA Automotive Vehicle Multiple Award Schedule 23V (VMAS) – SIN 271 102, has the right attachments you will need to equip your vehicle to remove snow, and to salt/sand your walk/runways this winter.

The snow maintenance equipment GSA Automotive has to offer your agency includes; vehicle mounted snow plows, sand/sand spreaders and snow blowers. With a 120 day delivery time, ordering your snow maintenance equipment now will ensure that your agency will receive the equipment in time and you will be prepared for the harsh weather ahead.

You may obtain more information on these attachments and others we have to offer, by visiting GSA's Federal Supply Services website @ www.gsaelibrary@gsa.gov - Vehicle Multiple Award Schedule 23V (VMAS) or contact GSA Automotive Customer CARE @ www.gsa.gov/automotive or call at 703-605-CARS (2277). ■



Nate Reed Bids Farewell to GSA

I began my career at GSA, Region 9 in what was then Motor Equipment Division, San Francisco, California on September 10, 1969. Shortly thereafter, I became the very first nationwide Motor Equipment Management Trainee, completing the program in January 1974 and becoming the manager of the no longer existing Oakland California Motor Pool.

Between 1974 and 1997 I held every position from Motor Pool Manager to Regional Fleet Manager within Region 9 until my transfer to GSA, Office of Governmentwide Policy, Vehicle Management Policy Division in Washington, DC during August 1997.

During my journey at GSA, I've seen fleet management evolve within GSA from motor pools to fleet management centers. I have also seen vehicles improve from an all Gray fleet, with the only accessories being steering wheels, brakes, heaters and windows, to a/c, p/s, p/b, p/w, radios, CDs, multi-colors and most of the accessories one will find on most privately owned vehicles.

During my career I've enjoyed meeting, interacting and networking with thousands of people inside and outside of government. Many of those that I became acquainted with through the years, I now consider to be life long friends.

As I move to retirement I just want to say thanks to each of you that I met and have known during my career for making every day of it such a wonderful and joyful experience. I will miss each of you in a special way and I just hope your journey will be half as pleasant and enjoyable as mine was. ■

community News

Retirement

Department of
Energy Agency
Fleet Manger,
Faye Zimmerman is
retiring in May.

GSA Automotive

New Associates:

GSA Automotive is pleased to announce that Ms. Cheryl Harris has accepted the position of Director of the Medium/Heavy Vehicle Division. Ms. Harris comes to us from the Department of Defense, Facilities Directorate. She has 20 years of contracting experience. Ms. Harris has a BS degree in Business Management and has performed her contracting assignments both here and in Europe.

Departure

GSA, MTV bids
Nate Reed, our
West Coast
Representative, a
fond farewell!



Vehicle Management Policy Division (MTV)

The Federal Vehicle Policy Division's mission is to ensure the effective and efficient use of the Federal Government's 590,000 motor vehicles and the expenditure of close to \$2 billion annually on fleet operations through innovative policies, adoption of best practices, effective communication, and leading edge technologies.

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<http://www.gsa.gov>

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GSA Office of Governmentwide Policy
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